

## WP WORK PACKAGE 5 Transnational Training Regulations of the PaintingSkillsAcademy

**Layout template for the description of the products (courses, workshops, ...)**

PaintingSkillsAcademy – TRAINING	
<b>LEARNING/TEACHING/TRAINING ACTIVITIES</b>	
<b>Activity / UNIT</b>	<i>Name of the activity / unit</i>
<b>Ident number of the activity / UNIT</b>	
<b>Activity type</b>	<i>Self study</i> <i>Face-to-face training course</i> <i>E-learning course</i> <i>Workshop</i> <i>Workshop laboratory</i> ...
<b>EQF-Level</b>	<i>Level reached at the end of the training / activity</i>
<b>Field</b>	<i>Vocational preparation</i> <i>Vocational training</i> <i>further education</i> <i>Additional qualification</i> ...
<b>Target group</b>	<i>Young people without a school leaving certificate.</i> <i>Young people with a school leaving certificate.</i> <i>Trainees / apprentices.</i> <i>Employees with and without a professional qualification.</i> ...
<b>Entry requirement</b>	<i>Graduation Professional Qualification</i> <i>Work experience</i> ...
<b>Provider, place of learning</b>	<i>Educational institute</i> <i>Vocational training school</i> <i>Master painter school</i> ...



<b>LEARNING/TEACHING/TRAINING ACTIVITIES – continuation</b>	
<b>Contact details of the provider</b>	<i>Last name, first name Position / area of responsibility Telephone, fax, email Website</i>
<b>Lecturer / Trainer</b>	<i>Last name, first name Short profile</i>
<b>Dates, duration of the activity</b>	<i>Date (from ... to ...) and times Hours, days, weeks, months, ...</i>
<b>Attendance mode</b>	<i>Full time Part-time (extra-occupational) ...</i>
<b>Prices per person (participant)</b>	<i>(1) Cost of the activity: ... € per activity / UNIT / course / seminar / workshop / etc. (2) Material costs: ... € per activity / UNIT / course / seminar / workshop / etc. (3) Examination fees: ... € per activity / UNIT / course / seminar / workshop / etc.</i>
<b>Max. Number of participants</b>	<i>max. number of people per activity / UNIT / course / seminar / workshop / etc.</i>
<b>Funding opportunities</b>	<i>Note: Learning location National framework ...</i>
<b>DESCRIPTION OF THE ACTIVITY</b>	
<b>Ident number of the activity / UNIT</b>	
<b>Goals / field of competence</b>	<i>Description of the goals (general goals) that can be achieved with this activity.</i>
<b>Training tasks</b>	<i>Description of detailed goals / content (fine goals). Learning outcomes according to PSA qualification portfolio:</i>
	<i>Knowledge</i>
	<i>Skills</i>
	<i>Responsibility and autonomy</i>
<b>ASSESSMENT OF THE ACTIVITY</b>	
<b>Others</b>	<i><b>Methodology</b></i> •
	<i><b>Please bring along to the course/seminar!</b></i> •
<b>Assessment board</b>	<i>Examination committee (national, European) Expert committee (national, European) ... → depending on the type and goal of the activity</i>



<b>ASSESSMENT OF THE ACTIVITY – continuation</b>	
<b>Assessment basis</b>	<p><i>Description of assessment principles (regulations for assessment), e.g.:</i>  <i>Documentation of the work process (videos, photos, websites, etc.).</i>  <i>Written report with explanation.</i>  <i>Notes on reflection.</i>                      → depending on the type and goal of the activity</p>
<b>Assessment criteria's</b>	<p><i>Description of criteria / evaluations / priorities, such as e.g.:</i>  <i>30% in writing (knowledge)</i>  <i>60% practical (skills)</i>  <i>10% vocal / oral (technical discussion)</i>                      → depending on the type and goal of the activity</p>
<b>PSA certificate</b>	<p><i>Confirmation of participation in the activity.</i>  <i>Certificate / Diploma: Examination passed or not passed.</i>  <i>Certificate with examination results (grades, points).</i>                      → depending on the type and goal of the activity</p>
<b>RECOMMENDATIONS - if desired</b>	
<b>Advice on personal career planning</b>	<p><i>Individual recommendations.</i>  <i>Career opportunities.</i></p>



## BINDING REGISTRATION

for the seminar ..... (insert name of the seminar) ON ... (enter desired date)

### Information about the participants

(1) Name, first name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Trade \_\_\_\_\_

(2) Name, first name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Trade \_\_\_\_\_

### Hotel and breakfast – if desired (Prices on request!)

Book your overnight stay in Baden with you!

Overnight stay and breakfast (Please check where applicable!)

- Single room – € ..... per person/night
- Double room – € ..... per person/night
- Breakfast – € ..... per person/day

E-mail address for invoicing:

\_\_\_\_\_

By registering, I/we accept the participation and business conditions < of the provider >.

\_\_\_\_\_

place, date

\_\_\_\_\_

signature



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