



<b>Work package</b>	<b>WP3 – Multilevel Qualification Portfolio on EQF levels 1 to 6</b>			
<b>Result</b>	R3.1 - Multilevel Qualification Portfolio for the Painting Trade			
<b>Date of delivery</b>	Contractual (project application)	31/05/2021	Actual (work plan)	31/05/2021
<b>Type of deliverable</b>	<b>Qualification matrix / portfolio</b>			
<b>Dissemination level</b>	PU – Public			x
	PP - Restricted to other E+ Programme participants (including EACEA, Commission services and project reviewers)			
	CO - Confidential, only for members of the consortium (including EACEA, Commission services and project reviewers)			
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<b>Summary</b>	Qualification matrix / portfolio			
<b>Project Coordinator</b>	SBG			





## Document History

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Level 2	Qualification matrix / portfolio	1	Ines Jeschke	Creation	31.05.2021
		2	Ines Jeschke	revision	08.10.2021
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<b>QUALIFICATION TITLE</b>	<b>Basic qualification II in the painting trade</b> (Preparation for vocational training in the painting trade)
<b>UNIT TITLE</b>	<b>Overview</b>
<b>EQF LEVEL</b>	<b>2</b>

<b>UNITS OF LEARNING OUTCOMES</b>	<b>L2_U1</b>	<b>Basic skills</b>	
		L2_U1-1	Language (native language)
		L2_U1-2	Mathematics
		L2_U1-3	Information technology basics
		L2_U1-4	General knowledge
		L2_U1-5	<i>Foreign language</i> – English
		L2_U1-6	Art and design
	<b>L2_U2</b>	<b>Occupational field-specific skills</b>	
		L2_U2-1	Occupational field and workplace
		L2_U2-2	Occupational safety
		L2_U2-3	Environmental protection
		L2_U2-4	Tools, machines, devices
		L2_U2-5	Materials, substances, coating materials
		L2_U2-6	Techniques, activities, processes



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<b>QUALIFICATION TITLE</b>	<b>Basic qualification II in the painting trade</b> (Preparation for vocational training in the painting trade)
<b>UNIT TITLE</b>	<b>UNIT 1 – Basic skills</b>
<b>EQF LEVEL</b>	<b>2</b>

	<b>KNOWLEDGE</b>	<b>SKILLS</b>	<b>RESPONSIBILITY AND AUTONOMY</b>
<b>LEARNING OUTCOMES</b>	<b>Description</b> The learning outcomes relevant for level 2 are (source: <a href="https://europa.eu/europass/de/description-eight-eqf-levels">https://europa.eu/europass/de/description-eight-eqf-levels</a> ):		
	Basic factual knowledge in a work or study area.	Basic cognitive and practical skills necessary to use relevant information to complete tasks and solve routine problems using simple rules and tools.	Working or learning under supervision with a certain degree of independence.
<b>L2_U1-1</b> <b>Language (native language)</b>	He / she knows <ul style="list-style-type: none"> <li>the basic rules of spelling and punctuation.</li> <li>reading comprehension strategies.</li> <li>the rules of language appropriate to the subject and the situation in the work area.</li> <li>strategies for acquiring, sifting through and selecting information.</li> </ul>	He / she can <ul style="list-style-type: none"> <li>predominantly express himself / herself independently, appropriately and in a manner appropriate to the situation.</li> <li>participate in group discussions and provide his / her opinion with occasional assistance.</li> <li>also recognize the opinion of other people.</li> <li>ask specifically if something is unclear (at work).</li> <li>read and interpret simple texts related to work.</li> <li>write and explain frequently occurring foreign and technical terms.</li> </ul>	He / she is able to <ul style="list-style-type: none"> <li>use solid language knowledge and skills, especially in a work context and under supervision.</li> <li>extract, understand and process information from texts of various forms and origins if the framework auxiliary conditions and tools are specified.</li> </ul>





LEARNING OUTCOMES	KNOWLEDGE	SKILLS	RESPONSIBILITY AND AUTONOMY
L2_U1-1		<p>He / she can mostly independently</p> <ul style="list-style-type: none"> <li>record information in short texts.</li> <li>complete prepared texts (form, report book).</li> <li>write standardized texts (e.g. curriculum vitae, work report).</li> <li>obtain and interpret a wide variety of information from factual and commonly used texts (e.g. table and diagram, job advertisement, usage and / or assembly instructions, advertising text and product packaging ).</li> </ul>	
L2_U1-2 <b>Mathematics</b>	<p>He / she knows</p> <ul style="list-style-type: none"> <li>the basic arithmetic in the number range 100.</li> <li>simple geometric figures and bodies.</li> <li>the basic mathematical terms.</li> <li>the units used in the painting trade and the rules of transformation.</li> </ul>	<p>He / she can mostly independently</p> <ul style="list-style-type: none"> <li>calculate with simple numbers in his / her head and carry out rough calculations.</li> <li>use the calculator effectively.</li> <li>carry out basic arithmetic in the professional or everyday numerical range and use them in factual and text exercises.</li> <li>apply calculation rules (e.g. rules in parentheses).</li> <li>select common units according to the situation and convert them into the next unit.</li> <li>understand and explain the concept of percentage as part of a whole.</li> <li>record the results properly.</li> </ul>	<p>He / she is able to apply basic mathematical knowledge and skills in the context of work and under supervision.</p>





LEARNING OUTCOMES	KNOWLEDGE	SKILLS	RESPONSIBILITY AND AUTONOMY
<b>L2_U1-3</b> <b>Information technology basics</b>	He / she knows <ul style="list-style-type: none"> <li>the rules for handling information and communication technology (ICT).</li> <li>the essential rules of data protection and copyright.</li> <li>simple digital forms of presentation for the presentation of work results.</li> </ul>	He / she can mostly independently <ul style="list-style-type: none"> <li>operate technical aids used for communication (e.g. smartphones, machines and computers).</li> <li>create, format and print simple texts in a word processing program.</li> <li>present work results with simple digital forms of presentation.</li> <li>use the possibilities of the internet in a professional context.</li> <li>use networks (social media).</li> </ul>	He / she is able to <ul style="list-style-type: none"> <li>apply essential ICT knowledge and skills in connection with work and simple routine tasks.</li> <li>observe rights and obligations when handling your own and third-party digital data.</li> </ul>
<b>L2_U1-4</b> <b>General knowledge</b>	He / she knows <ul style="list-style-type: none"> <li>one's own role in society.</li> <li>the basic rules of criminal law (criminal responsibility, criminal offenses and consequences for perpetrators and victims).</li> <li>his / her own strengths and weaknesses.</li> <li>the basic methods of job search.</li> <li>the main causes of job losses.</li> <li>the importance of one's own health (taking breaks, paying attention to one's own rhythms and physical needs, etc.) and acts accordingly when occasionally reminded.</li> <li>the connection between income and expenditure (being economical).</li> </ul>	He / she can <ul style="list-style-type: none"> <li>predominantly independently classify his / her own strengths and weaknesses correctly.</li> <li>find out about further education and further professional training with selective assistance.</li> <li>differentiate between work and private life.</li> <li>reflect on and practice appropriate interpersonal dealings mainly independently, in particular with regard to tolerance, empathy and the ability to criticize in various everyday situations (with peers, with partners and family, with equals, with superiors, with offices and authorities, in an intercultural context).</li> </ul>	He / she is able to <ul style="list-style-type: none"> <li>develop strategies for action in order to be able to exercise their rights and duties as responsible citizens, mostly independently.</li> <li>treat people and the environment respectfully and appropriately with selective support.</li> </ul>



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LEARNING OUTCOMES	KNOWLEDGE	SKILLS	RESPONSIBILITY AND AUTONOMY
<b>L2_U1-4</b>	<p>He / she knows</p> <ul style="list-style-type: none"> <li>the rules for appropriate interpersonal dealings, especially with regard to tolerance, empathy and the ability to criticize in various everyday situations (with peers, with partners and family, with equals, with superiors, with offices and authorities, in an intercultural context).</li> <li>the essential aspects to be considered when concluding contracts.</li> <li>the importance of environmental and climate protection for the future.</li> </ul>	<p>He / she can</p> <ul style="list-style-type: none"> <li>find out about the work situation or look for jobs with selective support.</li> <li>mainly decide independently for or against the conclusion of a contract (e.g. purchase contract, account).</li> <li>develop an awareness of the ecological problems of our time on his / her own for the most part and draw conclusions for his / her own realities of life</li> </ul>	
<b>L2_U1-5</b> <b>Foreign language – English</b>	<p>He / she knows</p> <p>the essential words of the basic vocabulary (300-500 words).</p>	<p>He / she can mostly independently</p> <ul style="list-style-type: none"> <li>understand simple listening texts globally and capture key messages.</li> <li>understand simple instructions and respond to them appropriately.</li> <li>capture relevant details of short, also image-based reading texts.</li> <li>conduct short dialogues on selected everyday communication situations.</li> </ul>	<p>He / she is able to</p> <ul style="list-style-type: none"> <li>read and translate simple texts.</li> <li>communicate in a simple way if the other person speaks slowly and clearly and is ready to help.</li> <li>write short messages if the framework conditions and resources are in place.</li> </ul>





LEARNING OUTCOMES	KNOWLEDGE	SKILLS	RESPONSIBILITY AND AUTONOMY
<p><b>L2_U1-6</b> <b>Art and design</b></p>	<p>He / she knows</p> <ul style="list-style-type: none"> <li>the definition of art.</li> <li>the basic elements of image design and image concepts.</li> <li>relationships between design, functional function and target group of a product design.</li> <li>selected art historical and contemporary image and design elements.</li> </ul>	<p>He / she can mostly independently</p> <ul style="list-style-type: none"> <li>use different materials, media and techniques for your own creative products.</li> <li>realize certain themes in terms of design.</li> <li>develop and use forms of presentation based on the object and addressee.</li> </ul>	<p>He / she is able to</p> <ul style="list-style-type: none"> <li>create images and spatial objects with adequate tools and materials.</li> <li>deal tolerantly with different opinions in relation to art and design.</li> </ul>



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<b>QUALIFICATION TITLE</b>	<b>Basic qualification II in the painting trade</b> (Preparation for vocational training in the painting trade)
<b>UNIT TITLE</b>	<b>UNIT 2 – Occupational field-specific skills</b>
<b>EQF LEVEL</b>	<b>2</b>

	<b>KNOWLEDGE</b>	<b>SKILLS</b>	<b>RESPONSIBILITY AND AUTONOMY</b>
<b>LEARNING OUTCOMES</b>	<b>Description</b> The learning outcomes relevant for level 2 are (source: <a href="https://europa.eu/europass/de/description-eight-efq-levels">https://europa.eu/europass/de/description-eight-efq-levels</a> ):		
	Basic factual knowledge in a work or study area.	Basic cognitive and practical skills necessary to use relevant information to complete tasks and solve routine problems using simple rules and tools.	Working or learning under supervision with a certain degree of independence.
<b>L2_U2-1</b> <b>Occupational field and workplace</b>	<p>He / she knows</p> <ul style="list-style-type: none"> <li>basically his / her own work area, the associated rights and obligations and has an overview of the world of work.</li> <li>the accepted and common manners in the world of work, that means dealing with customers and in a team.</li> <li>his / her own strengths and weaknesses in relation to the usual work in the work environment.</li> <li>rights and duties of employers and employees.</li> </ul>	<p>He / she can</p> <ul style="list-style-type: none"> <li>apply the common manners in the world of work with occasional assistance.</li> <li>reflect on and accept her / his role in society, her / his role and the role of colleagues in the workplace with guidance and occasional assistance.</li> <li>accept criticism in the work environment with occasional support.</li> <li>compare job offers with his / her own abilities with occasional support.</li> </ul>	<p>He / she is able</p> <ul style="list-style-type: none"> <li>to have an overview of the world of work and to classify one's own professional field.</li> <li>to set up own's workplace with occasional assistance and given framework conditions and aids and to restore the basic order after the work has been completed.</li> <li>to take part in group discussions and to contribute with guidance.</li> <li>to recognize the opinion of others with occasional help and ask if something is unclear at work.</li> </ul>





LEARNING OUTCOMES	KNOWLEDGE	SKILLS	RESPONSIBILITY AND AUTONOMY
<b>L2_U2-1</b>	He / she knows <ul style="list-style-type: none"> <li>the elements of a well-organized workplace in one's own work environment.</li> <li>different professional groups in the field Color technique and interior design and the respective areas of activity.</li> </ul>	He / she can <ul style="list-style-type: none"> <li>assess own's strengths and weaknesses as well as own's abilities and use them for common work with occasional support.</li> <li>organize own's work with occasional support and under specified framework conditions and take responsibility for his / her own tasks.</li> <li>identify problems at work predominantly independently, look for solutions and implement a suitable solution under supervision.</li> <li>describe own's abilities and use them for common work with appropriate support.</li> </ul>	
<b>L2_U2-2</b> <b>Occupational safety</b>	He / she knows <ul style="list-style-type: none"> <li>safety rules and recognizes sources of danger at work.</li> <li>the need for accident prevention and health regulations and is ready to comply with them.</li> <li>the basic first aid measures.</li> </ul>	He / she can mostly independently <ul style="list-style-type: none"> <li>use simple safety measures to avoid dangerous situations.</li> <li>use personal protective equipment.</li> <li>observe accident prevention and safety regulations in the work process.</li> <li>interpret escape routes and rescue facilities.</li> </ul>	He / she is able to predominantly independently recognize the need for safety in the workplace and implementing the essential accident prevention and safety regulations in the work process.





LEARNING OUTCOMES	KNOWLEDGE	SKILLS	RESPONSIBILITY AND AUTONOMY
<b>L2_U2-3</b> <b>Environmental protection</b>	<p>He / she knows</p> <ul style="list-style-type: none"> <li>the interrelationships between the environment, work techniques and materials.</li> <li>the importance of material cycles.</li> </ul>	<p>He / she can mostly independently</p> <ul style="list-style-type: none"> <li>pay attention to economical and environmentally friendly use of energy and materials.</li> <li>avoid waste, separate recyclable materials and dispose of them properly.</li> <li>show the ecological connection between the environment, work techniques and materials.</li> </ul>	<p>He / she is able to</p> <p>develop an awareness for the ecological problems of our time and to derive predominantly independently consequences for one's own environmentally conscious actions.</p>
<b>L2_U2-4</b> <b>Tools, machines, devices</b>	<p>He / she knows</p> <ul style="list-style-type: none"> <li>the function of the most important job-specific tools, machines, devices and assigns them to their area of application.</li> <li>the maintenance measures for tools, machines and devices.</li> </ul>	<p>He / she can mostly independently</p> <ul style="list-style-type: none"> <li>select tools, machines and devices taking into account the material and processing method and use them correctly.</li> <li>clean and care for tools, machines and devices.</li> </ul>	<p>He / she is able to</p> <p>Under supervision use correctly and take care of the tools, machines and devices required.</p>
<b>L2_U2-5</b> <b>Materials, substances, coating materials</b>	<p>He / she knows</p> <p>the most important substrates and the essential properties of the materials, coatings and substances.</p>	<p>He / she can mostly independently</p> <p>select materials, substances, coatings and aids for the work process and use them based on their properties and requirements of the work process.</p>	<p>He / she is able</p> <p>with occasional assistance to differentiate various materials, substances and coating materials and use them appropriately when carrying out simple routine work.</p>
<b>L2_U2-6</b> <b>Techniques, activities, processes</b>	<p>He / she knows</p> <ul style="list-style-type: none"> <li>the essential work techniques, activities and work processes in the painting trade.</li> <li>the essential quality features.</li> </ul>	<p>He / she can with occasional assistance</p> <ul style="list-style-type: none"> <li>carry out simple work techniques (e.g. sanding / abrasion).</li> <li>prepare and pre-treat substrates.</li> <li>carry out simple ancillary work (e.g. covering) and coating techniques.</li> <li>present, review and improve own's work results.</li> </ul>	<p>He / she is able to</p> <ul style="list-style-type: none"> <li>carry out simple work techniques and routine work largely independently under given framework conditions and aides.</li> <li>practice and carry out new activities in the field of work under supervision.</li> </ul>





## List of Sources

Europass, Take the next step, Your free, personal tool for learning and working in Europe; <https://europa.eu/europass/de/description-eight-efl-levels>; download: 22.03.2022

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Basic technical-manual qualification - Level 1; Qualification register, **OeAD | Nationale Koordinierungsstelle für den NQR in Österreich (NKS)**; <https://www.qualifikationsregister.at/public/qualification/77/>; download: 13.10.2021



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